

Hyphen & Dash

Editing

Hyphen = (-) links two or more closely related words, shorter than a dash.

- *mid-October* (with prefixes)
- *re-elected* (avoids confusion)
- *forty-three* (all numbers 21-99)
- *T-shirt, money-saving, French-American, 2-liter bottle, one-way street*

- Edit and rewrite the following sentences.

1. did you say fifty five or twenty two dollers was send by way of a echeck

2. around mid July, Jeds family will makes a trans America journey too argentina

3. the ex mayor of belmont was me great-Great-grandmother, sara smith jones

4. kyles co worker will deice the plane, while He loads one half of the Cargo

5. a three year old child play catch with there friendly looking Dog



Plane de-icing
Russia

Do not place spaces around a hyphen. Ex. "two-day test" not "two - day test"

Dash = (–) indicates a pause or interruption, longer than a hyphen.

- *The best person for the job – Ms. Lew.*
- *Ms. Lew – head of the company – is the most qualified.*
- *"The meeting time is – ", but the phone disconnected.*

Commas, colons, or semicolons are also used instead of a dash.

6. you are the driver the only driver who pass the test announced gill

7. banjo jim and his 12 pink banjos arive at the dallas train stations

8. i wish You would oh never mind I'll just pay the Bills you have all the fun

9. the Magazine artical dated april 1, 2017 was ment as a Practicle Joke

10. you are my friend wait, I mean my Best Friend declares rosa



Pink banjo

Hyphen & Dash

Editing

Hyphen = (-) links two or more closely related words, shorter than a dash.

- *mid-October* (with prefixes)
- *re-elected* (avoids confusion)
- *forty-three* (all numbers 21-99)
- *T-shirt, money-saving, French-American, 2-liter bottle, one-way street*

- Edit and rewrite the following sentences.

1. did you say fifty five or twenty two dollers was send by way of a echeck

Did you say fifty-five or twenty-two dollars was sent by way of an e-check?

2. around mid July, Jeds family will makes a trans America journey too argentina

Around mid-July, Jed's family will make a trans-America journey to Argentina.

3. the ex mayor of belmont was me great-Great-grandmother, sara smith jones

The ex-mayor of Belmont was my great-great-grandmother, Sara Smith-Jones.

4. kyles co worker will deice the plane, while He loads one half of the Cargo

Kyle's co-worker will de-ice the plane, while he loads one-half of the cargo.

5. a three year old child play catch with there friendly looking Dog

A three-year-old child played catch with their friendly-looking dog.



Plane de-icing
Russia

Do not place spaces around a hyphen. Ex. "two-day test" not "two - day test"

Dash = (–) indicates a pause or interruption, longer than a hyphen.

- *The best person for the job – Ms. Lew.*
- *Ms. Lew – head of the company – is the most qualified.*
- *"The meeting time is – ", but the phone disconnected.*

Commas, colons, or semicolons are also used instead of a dash.

6. you are the driver the only driver who pass the test announced gill

"You are the driver – the only driver – who passed the test," announced Gill.

7. banjo jim and his 12 pink banjos arive at the dallas train stations

Banjo Jim – and his 12 pink banjos – arrived at the Dallas train station.

8. i wish You would oh never mind I'll just pay the Bills you have all the fun

I wish you would – oh, never mind. I'll just pay the bills – you have all the fun.

9. the Magazine artical dated april 1, 2017 was ment as a Practicle Joke

The magazine article – dated April 1, 2017 – was meant as a practical joke.

10. you are my friend wait, I mean my Best Friend declares rosa

"You are my friend – wait, I mean my best friend," declared Rosa.



Pink banjo